Bank Mandate for Payment by BACS

This is a BACS payment form, which requires to be completed to allow any payments to be released to your bank through North Lanarkshire Council’s Finance Department.

**North Lanarkshire Council**

**Finance Department – Financial Solutions**

**Payment of Creditors – Bank Mandate for Payment by BACS**

# Please complete sections 1 to 13

| 1. Name of applicant |  |
| --- | --- |
| 2. Address of applicant |  |
| 3. Post code |  |
| 4. Telephone number |  |
| 5. Fax number |  |
| 6. E-mail address |  |
| 7. Name of Bank Account |  |
| 8. Bank sort code |  |
| 9. Bank account number |  |
| 10. Acc. Roll Number | (eg Building society, Municipal Bank) |

**I hereby confirm that the above are true details to be used for the purpose of receiving payments from North Lanarkshire Council which may be due to payee as stated at item 1 above.**

| 11. Applicant Signature | Sign in this box. |
| --- | --- |
| 12. Name |  |
| 13. Date |  |

**For office use only:**

**Passed to Finance by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Ext \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**For Finance use only:**

**Date received ………………..**

**Cedar Ref.………………….**

**Actioned by ……………….. Date ………………**

**Checked by ………………... Date ………………**