

**North Lanarkshire Council**

**Financial Solutions – Rent Accounting**

**Rent From Wages – New request**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Rent Reference Number: \_\_\_\_\_

Employee Reference Number: \_\_\_\_\_

Payrun: \_\_\_\_\_ Location Name: \_\_\_\_\_

Service Name: \_\_\_\_\_

I hereby authorise the Head of Financial Solutions to deduct rent from my wages each:

week / 2 weeks / 4 weeks / month (delete as appropriate),

in order to maintain a zero balance in my rent account.

Please state amount if different from rent charge: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return the completed form to:  
Financial Solutions - Rent Accounting, Civic Centre, Motherwell ML1 1AB