

Deferred Entry Process

Is it your intention to defer your child's entry to Primary 1?

Does your child have a March to Mid-August Birthday?

1. Please discuss your intention to request deferment with your child's ELC provider
2. Complete deferral form found on the NLC website - [Deferred Entry To Primary School \(northlanarkshire.gov.uk\)](http://northlanarkshire.gov.uk) **By doing this you are requesting to defer and apply for an additional year of funded ELC.**
3. Form to be taken, or emailed, to catchment school and register for Primary 1
4. Your child's ELC provider will complete an additional form for submission to HQ. They will discuss this with you and include any information you might wish to add.
5. Provider will submit the completed application to the ELC Team.
6. Outcome letter sent to parent/carer confirming decision.

Does your child have a Mid-August to December Birthday?

1. Please discuss your intention to defer with your child's ELC provider
2. Complete deferral form found on the NLC website – [Deferred Entry To Primary School \(northlanarkshire.gov.uk\)](http://northlanarkshire.gov.uk) **By doing this you are confirming your intention to defer and applying for an additional year of funded ELC.**
3. Form to be taken, or emailed, to catchment school and register for Primary 1
4. Your child's ELC provider will complete an additional form for submission to HQ. They will discuss this with you and include any information you might wish to add.
5. Provider will submit the completed application to the ELC Team.
6. Outcome letter sent to parent/carer confirming decision.

Does your child have a January or February Birthday?

1. Complete deferral form found on the NLC website – [Deferred Entry To Primary School \(northlanarkshire.gov.uk\)](http://northlanarkshire.gov.uk) **By doing this you are confirming your intention to defer and receive an additional year of funded ELC.**
2. Form to be taken, or emailed, to catchment school and register for Primary 1
3. Catchment school to send application to ELC Team.
4. Parent/Carers will receive a letter confirming ELC placement