**Queens Jubilee 2022 - Funding Application Form**

Use this form to apply for up to £2000 from the Queen’s Jubilee Fund. **Please read the full guidance document before filling in the application form.**

**Please complete the whole application and answer all questions.**

Once you submit your application, you will receive confirmation that your application has been received. All applicants, whether successful or not, will be notified of the outcome of their application.

The data you supply to us will be held and processed under the terms of the UKGDPR and the Data Protection Act 2018.The information you provide will be held electronically. It will only be used to enable a decision to be made about whether a grant to your group or organisation may be approved. We might give copies of all or some of this information to individuals and organisations we consult with when assessing applications, administering the programme, monitoring grants, and evaluating funding processes and impacts. We might use data you provide for research purposes. We recognise the need to maintain the confidentiality of vulnerable groups. Individual recipients of the grants/programmes will not be identified but the organisations in receipt of funding may be.

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| 1. **Contact details**
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| 1. **Name**
 |  |
| 1. **Position in the organisation/group**
 |  |
| 1. **Address**
 |  |
| 1. **Email**
 |  |
| 1. **Phone number**
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| 1. **Organisation/group details**
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| 1. **Name of organisation**
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| 1. **Does your organisation have a constitution?**
 | Yes or No (Please state)If the answer is no, you cannot apply for this funding. |
| 1. **Type of organisation**
 | [ ]  Registered charity[ ]  Company limited by guarantee[ ]  Unincorporated club or association[ ]  Scottish charitable incorporated organisation (SCIO)[ ]  Community interest company [ ]  Other (please explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. **Which North Lanarkshire Community Board area(s) does your group/organisation work within?** (Please tick all that apply)
 | [ ]  Cumbernauld [ ]  Kilsyth and Villages[ ]  The Northern Corridor [ ]  Airdrie [ ]  Coatbridge [ ]  Wishaw[ ]  Bellshill [ ]  Motherwell  [ ]  Shotts All areas  |
| 1. **Provide a brief description of your group/organisation’s main activities and the service/s you provide.**
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| 1. **Details of project/event and who will benefit from this (max 150 words per section)**
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| 1. **Clearly describe your project/event including where and when you intend this to take place**
 |  |
| 1. **Explain who will be involved in planning and organising the event/project**
 |  |
| 1. **Explain who will benefit from the project/event**
 |  |
| 1. **Explain how you will involve the community including those who do not always participate**
 |  |
| 1. **Add any additional information that you think will support your application.**
 |  |

1. **Budget**

Clearly identify what your organisation is applying for. Any equipment requested must be costed individually with quotes provided for each. The total cost should not exceed £2,000. Please add further rows as necessary.

|  |  |  |
| --- | --- | --- |
|  | **Item** (Add one item per line) | **Amount** (Add actual cost for item) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
|  |  | Total:  |

1. **Signature**

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| **I confirm that the information given on this form is accurate to the best of my knowledge. Furthermore, I hereby confirm that the grant will not be used for any other purpose than stated above.** |
| Signed |  |
| Date |  |

Please return your completed form and a copy of your group/organisation’s bank statement to:

communitymatters@northlan.gov.uk

Please ensure this application form is returned by **6th April 2022.**