# North Lanarkshire Council

**The Civic Government (Scotland) Act 1982(Licencing of Short term lets) Order 2022**

# Application for Short Term Let Licence.

**NOTICE FOR DISPLAY AT LIVING ACCOMMODATION**

**Type of Licence.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **New Application.** | **Renewal** |  | **Home Sharing.** | **Home Letting** | **Home Sharing & Letting** | **Secondary Letting** |

**NOTICE IS HEREBY GIVEN that application has been made on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to North Lanarkshire Council for a Short Term Let Licence in respect of living accommodation at:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BY:**

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| --- | --- | --- | --- |
| **(a) Applicant.** |  |  | **Any objections and representations in relation to the application may be made to North Lanarkshire Council per the Private Sector Enforcement Manager, Built Environment, Civic Centre, 2nd Floor, Windmillhill Street, Motherwell, ML1 1AB, generally within 21 days of the above-mentioned date. Objections and representations should be made in accordance with the below provisions, namely:** |
| **Name.** |  |
| **Address.** |  |
| **(b) Day to day Manager/ Agent details.** | |
| **Name.** |  |
| **Address.** |  |

**Explanatory notes**

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| **1.** | | Any objections or representation relating to an application for the grant or renewal of a licence shall be entertained by the licensing authority if, but only if, the objection or representation. | | |
| **(a)** | | | is in writing. | |
| **(b)** | | | specifies the grounds of the objection or, as the case may be, the nature of the representation. | |
| **(c)** | | | specifies the name and address of the person making it. | |
| **(d)** | | | is signed by person or on his/ her behalf. | |
| **(e)** | | | be made within 28 days of public notice of the application being given. | |
| **2.** | | The deadline for making a written representation is | | |
| **(a)** | | | where one or more notices of Short Term Let application has or have been | |
|  | | | (i) | displayed in pursuance of paragraph 2(2) of Schedule 1 to the Civic Government (Scotland) Act 1982, namely notice of STL application displayed on or near to the living accommodation, or |
|  | | | **(ii)** | served under paragraph 2(8) of Schedule to the Civic Government (Scotland) Act 1982, namely any notice of the STL application in a newspaper circulating within North Lanarkshire, the latest date specified in any such notice as the date by which written representations must be made. |
| **(b)** | | | where no such notice is given, the date which is 21 days after the date on which the application is made. | |
| **3.** | Notwithstanding (1)(e) and (2) above, it shall be competent for a licensing authority to entertain an objection or representation received by them before they take a final decision upon the application to which it relates if they are satisfied that it was reasonable for the respondent to make the representation after the deadline for doing so. | | | |
| **4.** | An objection or representation shall be made for the purposes of (1) above if it is delivered by hand within the time there specified to the licensing authority or posted (by registered or recorded delivery post) so that in the normal course of post it might be expected to be delivered to them within that time. | | | |
| **5.** | Copies of any representations will be given to the applicant. If a representation is made to the Licencing Authority after this date but before a final decision is taken on the application, then the Licensing Authority may consider the late representation if it is satisfied that it was reasonable for the representation to have been made after the deadline. | | | |
| **6.** | This notice must be displayed on or near the short-term let property in a position where it can be easily read by the public. | | | |
| **7.** | This notice must be displayed for a period of 21 days from the date the application was lodged with the Licensing Authority | | | |
| **8.** | After the notice has been displayed for 21 days, a certificate of compliance must be completed and the whole notice returned to the Licensing Authority at the address above, alternatively confirmation of display can be submitted in writing and signed, together with full applicant and property details. | | | |
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