Management Rules

Recycling Centres

Management Rules - Recycling Centres

North Lanarkshire Council (‘the Council’), in accordance with Section 112 of the Civic Government (Scotland) Act 1982, hereby make the following Management Rules to regulate the use of and conduct of persons while in land or premises owned or occupied or managed by the Council or otherwise under their control to which the public have access whether on payment or otherwise.

# Interpretation and General

1.1 Throughout these Management Rules:

a. **‘Chief Officer’** means the Chief Officer for the time being appointed by the Council or any duly designated officer of the Council representing them or acting on their behalf at any time and at any Facility or such other person appointed by the Council to perform this or an equivalent function.

b**. ‘Notice’** means a Notice issued by or with authority of the Council and posted on, at or near the place to which it refers.

c. **‘Facility’** means and includes any: land or premises which is owned, occupied or managed by the Council or is otherwise under their control and to which the public have access, whether on payment or not.

d. **’The site’** means any civic recycling centre, waste management depot or landfill site.

The above includes all landscaped areas, footways or car parks and other land associated with or used in conjunction with any facility as defined in these Management Rules.

e. **’Unauthorised area’** meansArea clearly marked as prohibiting public access.

* 1. The Chief Officer does not accept responsibility for any person who has been injured within a facility whilst engaged in unauthorised activities, or activities that contravene any of these Management Rules.
  2. The Council may, at its absolute discretion, alter these Management Rules or any part of them from time to time, and make and enforce such other Management Rules.
  3. These Management Rules supersede and revoke all previous North Lanarkshire Council Management Rules and Supplementary Management Rules and shall, unless earlier amended or revoked, continue in force for a period of ten years from the date they are approved by North Lanarkshire Council.

# Conditions

* 1. Nothing in these Management Rules shall interfere with or prevent the execution of any duties of the Chief Officer and any act of the Chief Officer necessary for the proper performance of his/her duties shall not be deemed or considered to be in contravention of these Management Rules.
  2. The Chief Officer reserves the right to refuse entry to any person entering a facility where they have reasonable grounds for believing that the person has contravened, is contravening or is about to contravene any management rule applying to the Facility

Any person who:

1. has contravened, is contravening or is about to contravene any management rule applying to the facility shall leave the facility when asked to leave by the Chief Officer
2. being a person subject to an exclusion order under Section 117 of the Civic Government (Scotland) Act 1982 (and any amendments made thereto), enters or attempts to enter the facility to which the exclusion order relates shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding level 1 on the standard scale.
   1. No pedestrian access is permitted to the site.
   2. No person shall enter or leave any facility except by way of the duly appointed entrance or exits except as otherwise agreed in writing by the Chief Officer.
   3. No person shall enter an ‘Unauthorised Area’.
   4. No person shall enter or remain within any facility when such facility is closed to the public.
   5. No person shall remain in or use a facility when asked to leave by the Chief Officer.
   6. No person shall take on or leave in any facility:
3. Any substance or article likely to cause injury or damage to any person or property, or
4. Any substance or article which might occasion risk of any kind to any child or other person finding or handling same, or
5. Any other harmful matter.
   1. Any dispute arising as to the real intent, meaning or interpretation of these rules or any schedule of fees and charges shall be adjudicated upon by the Chief Officer whose decision shall be final.

2.10 The Council may decide that a person who has persistently contravened or attempted to contravene these rules is, in its opinion, likely to contravene the rules again. In that event, the Council may decide to make any such person subject to an exclusion order in terms of section 117 of the Civic Government (Scotland) Act 1982.

2.11 All persons using or servicing the site shall have regard to the fact that the site is governed by a Waste Management Licence issued by the Scottish Environment Protection Agency and shall therefore ensure that the site is operated within the requirements of the Working Plan dictated by this licence. Copies of the Working Plan and Waste Management Licence are available on site.

2.12 All persons using or servicing the site shall obey the instruction or advice of the attendant at all times. Persons who fail to adhere to attendant’s instructions will be required to leave the site.

2.13 No persons under the age of 16 years will be permitted on the site except where suitably supervised by an adult.

2.14 Business Waste is not permitted at any site and persons utilising a site will afford the attendant such co-operation or information as necessary in order that they can ensure the requirements of the Site License are not infringed.

2.15 No person shall sort over or remove any material from any site except by prior written agreement of the Chief Officer. In addition no person shall loiter at or near the site with a view to carrying out such activities.

2.16 All site users are advised that CCTV systems (including body cameras) may be operating on sites for the protection of Staff and users, and other management purposes. Captured images may be used in the investigation of any claims or incidents raised by individuals using the site. Where appropriate captured images may also be passed on to the appropriate Authorities for further action.

# Behaviour

* 1. No person shall enter, damage, injure, displace, remove, destroy or damage any part of a facility including a building, wall, fence, barrier, railing or any other fixture situated in or ancillary to a facility, or deface or destroy the same by cutting, writing or otherwise. Any person so doing will be held responsible for the cost of any replacement or repair.
  2. No person shall behave in a disorderly or offensive manner in a facility, or be violent, abusive or use obscene language therein, or prevent the proper use or regulation of a facility.
  3. No person shall wilfully obstruct, disturb, interrupt or annoy any other person in their proper or authorised use of a facility, or wilfully obstruct, disturb or interrupt the Chief Officer in the performance of his/her duties.
  4. No person shall consume drugs or alcohol while on the premises.

# Animals

* 1. No animals, apart from assistance dogs, are permitted at any Facility.

# Vehicles

* 1. All persons using or servicing the site shall have regard to traffic management on site and in particular obey any instructions of the attendant.
  2. All persons shall obey the instructions of the attendant, for example in cases where the site is fully loaded, or where temporary closure is required, to service banks or containers even when no prior notice is given of the same.
  3. Special or Clinical wastes, and certain hazardous wastes (e.g., tyres, asbestos) are not permitted on site and all such instances of wastes arriving at the site will be recorded and reported to SEPA.
  4. All persons requiring access to a site with a van or car with trailer, single axle only, are required to pre book access in advance by creating a MyAccount via the North Lanarkshire Council website, booking online and to supply details in respect of the vehicle’s registration number, items being brought to the site and source of the waste carried.
  5. All users of the sites shall have regard to speed restrictions in operation at the sites.
  6. All persons using the site shall take advice from the attendant to ensure that recyclable fractions where possible are placed in the proper bank or container.
  7. Any inspector or recycling agent visiting the site shall be requested to record the visit in the Site Diary.
  8. No person shall start, or attempt to start, fires of any nature on site.

The foregoing Management Rules are sealed with the Common Seal of North Lanarkshire Council and subscribed on their behalf by Archibald Aitken at Motherwell on the Tenth day of October Two thousand and Twenty three.