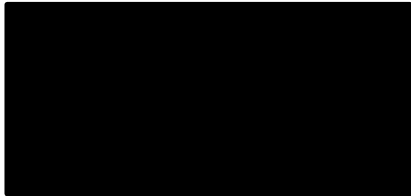


Our Ref: SP/GS/CAT-REVIEW 005
Your Ref: CAT-REVIEW004
Contact: Stephen Penman
E-mail: Penmanste@northlan.gov.uk
Date: 03 June 2025



North Lanarkshire Muslim Women & Family Alliance



Chief Executive's

Stephen Penman
Chief Officer
(Strategy and Engagement)
Civic Centre
Windmillhill Street
Motherwell, ML1 1AB
www.northlanarkshire.gov.uk

Dear 

COMMUNITY ASSET TRANSFER - REQUEST FOR REVIEW OF DECISION NOTICE

Thank you for your correspondence received on Thursday 22 May 2025, requesting a review of the decision notice issued by North Lanarkshire Council on 1 May 2025, in relation to your asset transfer request for land at the former site of the Janet Hamilton Centre at Langloan Street, Coatbridge, ML5 1HH.

I am writing to formally acknowledge receipt of your request for a review under Section 86 of the Community Empowerment (Scotland) Act 2015 and to confirm that the review request has been made in accordance with the legislation and all required information has been provided.

Notice of this asset transfer review request will be published [online](#). Any representations made to us about this review request will be copied to you, and you will have 10 working days to comment on them. We will also inform anyone who made representation relating to the initial CAT request and provide an opportunity for them to submit an updated representation.

Review Process:

In accordance with the legislation and our Community Ownership and Management of Council Owned Assets policy, we will now undertake a review of the original decision. This review will be considered by a cross-party group of elected members **excluding those who may be involved in the decision-making process, and those elected to represent the area that the CAT application applies to.**

The following applies

- A Chair of the Review Panel will be elected from amongst its membership.
- The Review Panel meeting and decision will be minuted and a decision recorded.
- The Panel will be supported by a senior council officer who has not been involved in advising the group through the CAT process, and who does not operate specifically in the geographical area relating to the CAT.



- It is for the panel to determine whether a 'hearing' is required or if enough information has been submitted to allow the review request to be considered and a decision to be taken. In this instance a 'paper' review can take place, and further information can be requested from the group or other interested parties

As per statutory guidance issued by the Scottish Government, the review will consider:

- All information submitted as part of the original asset transfer request
- The reasons for the original decision
- Any new or additional information you have included as part of your review request

The Council will provide a new decision notice to you by **22 November 2025**, when the review process is complete providing the reasons for the final decision of the Review Panel, or otherwise as soon as reasonably practicable, and we will keep you informed of progress throughout.

Rights and Next Steps:

Following the conclusion of the review process, If you remain dissatisfied with the outcome, please note that you have a further right of appeal to the Scottish Ministers, as set out in Section 88 of the Act.

Thank you again for your continued engagement with the Community Asset Transfer process. We remain committed to ensuring a fair, transparent, and supportive approach that aligns with the principles of the Community Empowerment (Scotland) Act 2015.

If you have any questions in the meantime about the asset transfer review process, please contact Gary Stark on StarkGa@northlan.gov.uk or on the telephone number listed above.

Yours sincerely

Stephen Penman
Chief Officer (Strategy and Engagement)