

Minor Variation (change of premises manager including any other minor variation) £31.00
Minor Variation or Variations £20.00
Non Minor Variation £160.00

NORTH LANARKSHIRE LICENSING BOARD
APPLICATION TO VARY PREMISES LICENCE
LICENSING (SCOTLAND) 2005 - SECTION 29

Question 1

1(a) Name, address and postcode of licensed premises.

1(b) Premises Licence Reference Number.

Question 2

Particulars of premises licence holder

2(a) Where licence holder is an individual, provide full name, date, place of birth and home address including postcode.

2(b) Where licence holder is a partnership, please provide full name and postal address of partnership.

2(c) Where licence holder is a company, please provide name, registered office and company registration number.

2(d) Where the licence holder is a club or other body, please provide full name and postal address of club or other body.

Question 3

3 (a) Is the variation to substitute another person as the premises manager? YES/NO

If YES - please provide full name, date, place of birth and home address including post code. Please also produce the personal licence or a copy of the licence.

3 (b) Do you wish the application to have immediate effect? YES/NO

Question 4

4 (a) Is the variation to the layout plan?

YES/NO

4 (b) If YES please (1) attach seven sets of plans showing the proposed new layout of the premises; and (2) describe the variation to the plan.

Question 5

Describe other variation(s) sought

Question 6

6 (a) Has there been a previous application for variation for these premises in the past year (including any time before the current licence holder acquired them)? YES/NO

If "NO" go the question 7.

6 (b) If "YES" was that previous application refused? YES/NO

6 (c) If it was refused give details of that previous application:

Name of the Applicant:

Date of the Board decision:

Summarise the variation which was then requested:

6 (d) If there has been a Board decision to refuse in the one year before the date of lodging this application please state which of (1) or (2) you think applies and if (2) applies state what you think the material change of circumstances has been:-

(1) At the time of the earlier refusal the Board directed that the bar would not apply to any subsequent application.

- (2) The Board is satisfied that there has been a material change of circumstances since the earlier refusal.

Question 7

7 (a) Is the premises licence submitted along with this application? YES/NO

7 (b) If "NO" please provide a statement of reasons for failure to produce the licence.

DECLARATION BY LICENCE HOLDER OR AGENT ON BEHALF OF LICENCE HOLDER

If signing on behalf of the licence holder please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature * (see note below)

Date

CapacityLICENCE HOLDER /AGENT (delete as appropriate)

Telephone number and e-mail address of signatory

Data Protection Act 2018

The information which you provide on this form will be processed by North Lanarkshire Council (which is the "data controller" for purposes of data protection law). A Privacy Statement explaining how we process your personal information can found on the Council's website www.northlanarkshire.gov.uk

PAYMENT INFORMATION

- In Person: Card payments may be made at the Daziel Building, 7 Scott Street, Motherwell ML1 1PN.
- By Telephone: Upon receipt of your application being received, payment can be made by card. Or call us on 01698 302360.

Contact for enquiries: LicensingBoard@northlan.gov.uk

Complete and return to:

Clerk to the Licensing Board, Civic Centre, Windmillhill Street, Motherwell ML1 1AB

For use by the Licensing Board only

Application Checklist

Date received	
Fee amount	
Receipt number	
Received by (INITIALS)	
Consideration date	
Last date for consideration	
Date of initial hearing	
Date of any modification hearing	
Date granted/refused (delete as appropriate)	

For use by the Licensing Board only

Documents Lodged

Premises Licence	
Reasons for failure	
Layout Plan	